



## Screen South Sustainable Environment Policy

### Company Statement

Screen South recognises that its activities have the potential for both positive and negative impacts upon the environment at local, national and global levels. Screen South acknowledges its responsibility for environmental protection and aims to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients and partners to do the same.

### Principles

- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To minimize the impact of sustainability of all office and transportation activities.
- To ensure all our staff is fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To make clients and suppliers aware of our Sustainability Policy and encourage them to adopt sound, sustainable management practices.
- To review our sustainability policy regularly to monitor impact of our activities and improve where necessary.

### Practical steps

#### Travel and meetings

- Walk, cycle and/or use public transport to attend meetings, site visits etc, apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
- Avoid physically travelling to meetings etc where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams, and efficient timing of meetings to avoid multiple trips.
- To encourage unavoidable car travel to be multiple occupancy.
- Where possible use the train rather than the plane

#### Office Activities

- Reduce waste created and where possible to reuse and recycle before responsible disposal of surplus materials; to use recycled and recyclable materials wherever possible
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping
- Use double sided printing where possible.
- Manage and reduce water consumption
- Avoid or limit wherever practical the use of environmentally-damaging substances, materials and processes;

#### Working Practices

- Encourage staff to share car occupancy for travel to and from work
- To involve staff in recycling initiatives and encourage staff to implement their own ideas.

- To make clients and suppliers aware of our Sustainability Policy, and encourage them to adopt sound sustainable management practices.
- To promote and undertake opportunities to disseminate good practice across our relevant industry sectors
- Actively promote and take part in activities which promote the Green Screen initiatives both locally, nationally and internationally.