



UK FILM COUNCIL
LOTTERY FUNDED

DIGITAL SHORTS and DIGITAL NATION 2008/9 Application Form

for office use only: GIFTS reference:..... date received:.....

DEADLINE 5pm Friday 24 October 2008

Please insure you read the Digital Shorts Guidelines and RIFE Guidelines before filling in this form. Please fill in every question. Should you have any queries, please do not hesitate to contact us on 01303 259777 or e-mail info@screensouth.org

Contact Details

1. Applicant name			
2. Full Postal Address			
4. Postcode			
5. Local Authority			
6. In which Local Authority area will your project take place			
7. Your contact details	Telephone:		Mobile:
	Fax:		E-mail:
	Website:		

Project Details

8. Project Title	
9. Genre	
10. Which Strand and How Long <i>(Close Up, High Budget Long Shot, Low Budget Long Shot, Digital Nation and length in mins)</i> <small>(Also specify if applying for Digital Shorts <u>and</u> Digital Nation)</small>	
11. Total budget	
12. Writer	
13. Director <small>(Please attach CV/biog)</small>	
14. Director's address if different to applicant <small>(Please provide 2 forms of proof of address)</small>	
14. Producer <small>(Please attach CV/biog)</small>	
15. Pitch (25 words)	

16. If your project is not selected for the Longshort list would (please tick):	<input type="checkbox"/> The Producer like to be considered for another project <input type="checkbox"/> The Director like to be considered for another project <i>If you have ticked either box you must submit a supporting showreel, labelled as instructed in the checklist</i>
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Equal Opportunities Additional Information

(This section is to help us understand the nature of your project and any access and inclusion opportunities that might be offered by it)

17. Will the project/activity be specifically significant to children and or young people? (You may tick more than one option if relevant)

<input type="checkbox"/> Children (Under 18)	<input type="checkbox"/> Young People (19-26)	<input type="checkbox"/> No
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18. Will the project/activity be specifically significant to people of a minority ethnic background? (The lottery distributors have agreed with the DCMS that all applications for lottery funding will record whether the people who will benefit from the project are entirely or mainly from ethnic-minority communities.) (You may choose more than one option if relevant)

<input type="checkbox"/> Indian	<input type="checkbox"/> Pakistani	<input type="checkbox"/> Bangladeshi
<input type="checkbox"/> White and Asian	<input type="checkbox"/> Any other Asian background	<input type="checkbox"/> Caribbean
<input type="checkbox"/> African	<input type="checkbox"/> White and Black Caribbean	<input type="checkbox"/> White and Black African
<input type="checkbox"/> Any other Black background	<input type="checkbox"/> Any other Mixed background	<input type="checkbox"/> British
<input type="checkbox"/> Irish	<input type="checkbox"/> Any other White background	<input type="checkbox"/> Chinese
<input type="checkbox"/> Any Other	<input type="checkbox"/> No	

19. Will the project/activity be specifically to people with disabilities? (You may tick more than one option if relevant)

<input type="checkbox"/> Hearing impaired	<input type="checkbox"/> Visual impaired	<input type="checkbox"/> Other physical impaired
<input type="checkbox"/> Mental disability	<input type="checkbox"/> All types of disability	<input type="checkbox"/> No

20. Please give details if your proposed activities have any other special focus that we should recognise.

Eligibility

21. Have you ever applied for lottery funding for a separate project before? No Yes

If yes please give information below.

Organisation Applied to	Reference Number	Were you successful?

Communication Requirements

21. Do you have any special communication requirements Yes No

22. If yes, please tick where appropriate Text phone Sign Language Other (please specify below)

Freedom of Information Act

The Freedom of Information Act 2000 gives members of the public the right to request information held by Screen South. This includes information held in relation to applications to Screen South's various funding programmes or schemes. Therefore if you choose to apply to Screen South you should be aware that the information you supply, either in whole or in part, may be disclosed under the Freedom of Information Act.

Data Protection Act

Part or all of the information you give us will be held on computer and used for statistical purposes. It will also be used for the administration of applications and awards. We may provide copies of the information in confidence to individuals or organisations who are helping us assess applications or monitor funding and may also be shared in connection with these purposes with other companies in the UK Film Council group of companies.

If you would like to be added to the Screen South Mailing List and Newsletter please tick the box
 If you would not like to be added to the Screen South Mailing List and Newsletter please tick the box

Your Declaration

I confirm that the information given on this application is accurate and I undertake to inform **Screen South** of any changes affecting this application as soon as possible.

If you are aware of any personal relationship or link with any staff or board member of **Screen South** that you may have please tick the 'Yes' box and name the person YES

- I am applying for Digital Shorts
 I am applying for Digital Nation
 I am applying for both Digital Shorts and Digital Nation

Signature of ApplicantDate:

CHECKLIST

Before you post this application, you must check the following.

- All questions on the application form are complete
 Enclose 1 Original signed Digital Shorts 2008/9 Application Form
 Enclose 2 copies of the Digital Shorts 2008/9 Application Form
 Enclose 3 copies of short film screenplay (2 bound, 1 unbound)
 Enclose 3 copies of short synopsis on project (max 300 words)
 Enclose 3 copies of directors notes (only for applications with a director attached) (1 – 3 pages)
 Enclose 1 showreel of previous work on DVD (e.g. Showreel, storyboards, photographs of locations; sketches of sets, props, costumes, graphics, illustrations and designs)
When submitting a showreel please do so on DVD, include a list of contents, and label it as follows:
Digital Shorts 2008/9
Applicant Name:
Project Title: (meaning the title of the project submitted)
Role on Showreel:
DVDs which are not clearly labelled may not be able to be returned to the applicant.
- Enclose 3 copies of CV / filmography of key personnel
 Enclose 3 copies of Confirmation of Directors Festival achievements (High budget Long Shots only)
 Enclose 3 copies of production budget (only for applications with a producer attached)
 Enclosed two forms of proof of address for applicant (e.g. utility bill or official letter), issued in the last three months in your name
 Enclosed two forms of proof of address for director if differs from applicant (e.g. utility bill or official letter), issued in the last three months in the directors name
 Enclose 1 diversity form

PLEASE ADDRESS ALL COMPLETED APPLICATION PACKS TO:

Miranda Robinson, Digital Shorts, Screen South, The Wedge, 75 – 81 Tontine Street, Folkestone, Kent CT20 1JR

DEADLINE 5pm FRIDAY 24 OCTOBER 2008

Please note

Your application will not be considered without all requirements including the 'additional information/diversity statement form' being returned and proof of address.

Please include a signed, original application form. We cannot accept faxed, photocopied or emailed forms and WE WILL NOT ACCEPT LATE APPLICATIONS

Equal Opportunities Additional Information

We are committed to pursuing equal opportunity. Monitoring applicants and applications is one way of helping ensure that there is no discrimination in the way applications are assessed. The information you provide on gender, ethnic origin and disability will be used for **monitoring purpose only**. The diversity statement will be separated from your application upon receipt and the information it contains will not influence your application in any way.

Please note you will need to return the diversity statement as part of your application, providing any of the information requested is optional.

If you are successful in obtaining an award with this application Screen South will require a diversity report, this will include diversity information about all individuals from your organisation involved in the project. This will be due once the project is complete.